

FORMWISE EXPORT TRANSFER FILE SPECIFICATION

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Obviously the main idea is to transfer data from one computer system to another, maybe running on different computers, in different operating environments. Usually this would mean transferring data from your company's sales order processing system, more than likely at despatch/invoicing stage.

The main reasons being:-

1. saving of staff time which would be required to re-key the data
2. the accuracy of data cannot be questioned as there is no re-keying.

In order that you can check that such data can be transferred, the first hurdle is to check that your field sizes within your sales order processing system are compatible, or at least no greater than the field sizes within FORMWISE-EXPORT, a data dictionary is printed with the fields in alphabetical order but split into four of the files held within FORMWISE-EXPORT:-

1. The master file
2. The product file
3. The tariff file
4. The charges file

The field size quoted is supposing that the data font to be used is 10 characters per inch, but each consignment could have the data font set at 10, 11, 12 or indeed 15 characters per inch. This setting, whilst decreasing the font size, will increase the data field size so that an address quoted as five fields each of 35 characters would be increased to 5 fields of 53 characters. If your data fields are greater than the stated size you may need to send the second line of the sample layout below to create sufficient space within the consignment:-

With the product, tariff and charges files there could obviously be a number of these records within a consignment.

We also envisage that different customers may hold greater or lesser amounts of the data within their sales order processing systems, and have therefore set up sample transfer files. If however the data is unavailable or not required, then please omit the whole line from the file.

The structure of a record in the transfer file is:-

Consignment Key being transferred

File Number

Field Number

Fixed Number - always 1

Item Number if not in file 1

Data if in file 1

Data for all files except 1

CONSIGNMENT REFER 1 12 1INVOICE NUMBER../

CONSIGNMENT REFER 1 564 115(or 12 or 11)

CONSIGNMENT REFER 3 3 1 1PRODUCT DESCRIPTION ITEM 1 LINE 1./

and all records are terminated by a Carriage Return Line Feed.

This should help decide how much data you can realistically transfer to Formwise, remembering that if the data does not exist then you should ignore the whole record line.

Sample transfer files for consignments, buyers, consignees and products follow.

If you do have any queries, please do not hesitate to call our support line :-

Tel: 01792-462113 Fax: 0117 9656670

Should you not wish to link systems, and therefore run Formwise as a stand alone system, you may wish to create transfer files of customer and product data in order to save keying of the data. If you are unable to create this standard transfer file, then there follows definitions of CSV transfer file.

DATA DICTIONARY - GENERAL FIELDS IN MAIN FILE

Field Length

	Number of decimals		File NO. (1=Master, 2=Tariff, 3=Product, 4=Charges)	Field Number in File	Field Title
1	0	1		99	AIR SEA OR OTHER WAYBILL
1	0	1		100	BILL OF LADING
18	0	1		4	BUYER KEY
35	0	1		24	BUYER LINE 1
35	0	1		25	BUYER LINE 2
35	0	1		26	BUYER LINE 3
35	0	1		27	BUYER LINE 4
35	0	1		28	BUYER LINE 5
17	0	1		17	BUYER REFERENCE
17	0	1		583	BUYER VAT NUMBER
17	0	1		33	CARRIER NAME
8	0	1		15	CARRIERS BOOKING NUMBER
1	0	1		98	CERTIFICATE OF SHIPMENT
44	0	1		545	COMMENTS FOR MARKS 1
44	0	1		546	COMMENTS FOR MARKS 2
44	0	1		547	COMMENTS FOR MARKS 3
44	0	1		548	COMMENTS FOR MARKS 4
44	0	1		549	COMMENTS FOR MARKS 5
18	0	1		3	CONSIGNEE KEY - usually the account number
35	0	1		19	CONSIGNEE LINE 1
35	0	1		20	CONSIGNEE LINE 2
35	0	1		21	CONSIGNEE LINE 3
35	0	1		22	CONSIGNEE LINE 4
35	0	1		23	CONSIGNEE LINE 5
17	0	1		582	CONSIGNEE VAT NUMBER
18	0	1		1	CONSIGNMENT KEY
1	0	1		103	CONSULAR FORMALITIES EXPORT
1	0	1		105	CONSULAR FORMALITIES IMPORT
1	0	1		104	CONSULAR FORMALITIES TRANSIT
1	0	1		101	CONSULAR FORMALITIES/CERTS OF ORIGIN
1	0	1		307	CONTAINER CODE
8	0	1		32	COUNTRY OF DESPATCH
3	0	1		34	COUNTRY OF DESTINATION CODE
18	0	1		36	COUNTRY OF FINAL DESTINATION
17	0	1		35	COUNTRY OF ORIGIN
3	0	1		97	CURRENCY NOTATION (UN SIZE)
8	0	1		494	CUSTOMER FOLLOW UP DATE
17	0	1		13	CUSTOMS REFERENCE/STATUS
2	0	1		564	DATA FONT SIZE - 10 or 11 or 12 or 15
8	0	1		488	DATE OF SHIPMENT
8	0	1		493	DATE PAID
8	0	1		491	DATE PRESENTED TO BANK
8	0	1		492	DATE TO CHASE PAYMENT
44	0	1		80	DECLARATION LINE 01
44	0	1		81	DECLARATION LINE 02
44	0	1		82	DECLARATION LINE 03
44	0	1		83	DECLARATION LINE 04
44	0	1		84	DECLARATION LINE 05
44	0	1		85	DECLARATION LINE 06
44	0	1		86	DECLARATION LINE 07
44	0	1		87	DECLARATION LINE 08
44	0	1		88	DECLARATION LINE 09
44	0	1		89	DECLARATION LINE 10

DATA DICTIONARY - FIELDS IN MAIN FILE - Continued

Field Length

Number of decimals		File NO. (1=Master, 2=Tariff, 3=Product, 4=Charges)		Field Number in File	Field Title
44	0	1		90	DECLARATION LINE 11
44	0	1		91	DECLARATION LINE 12
44	0	1		92	DECLARATION LINE 13
44	0	1		93	DECLARATION LINE 14
44	0	1		94	DECLARATION LINE 15
44	0	1		95	DECLARATION LINE 16
44	0	1		96	DECLARATION LINE 17
1	0	1		112	DEPOT/ICD OR PORT CHARGES AT DESTINATION
1	0	1		110	DEPOT/ICD OR PORT CHARGES IN UK
5	2	1		306	DISCOUNT PERCENTAGE
10	2	1		593	DISCOUNT VALUE (must be positive)
26	0	1		119	DISPOSAL OF DOCUMENTS LINE 1
26	0	1		120	DISPOSAL OF DOCUMENTS LINE 2
26	0	1		121	DISPOSAL OF DOCUMENTS LINE 3
26	0	1		119	DISPOSAL OF DOCUMENTS LINE 4
8	0	1		161	DOCUMENT DATE
17	0	1		52	EUR1 OR C. OF. O. REMARKS
10	5	1		555	EXCHANGE RATE
1	0	1		559	EXCHANGE RATE DIVIDE(/) OR MULTIPLY (*)
18	0	1		2	EXPORTER KEY
35	0	1		6	EXPORTER LINE 1
35	0	1		7	EXPORTER LINE 2
35	0	1		8	EXPORTER LINE 3
35	0	1		9	EXPORTER LINE 4
35	0	1		10	EXPORTER LINE 5
17	0	1		11	EXPORTER VAT NUMBER
17	0	1		16	EXPORTERS REFERENCE
17	0	1		584	EXTRA VAT NUMBER 1
17	0	1		584	EXTRA VAT NUMBER 1
17	0	1		18	FORWARDER'S REFERENCE
35	0	1		73	FREE TEXT ON INVOICE LINE 1
35	0	1		74	FREE TEXT ON INVOICE LINE 2
35	0	1		75	FREE TEXT ON INVOICE LINE 3
35	0	1		76	FREE TEXT ON INVOICE LINE 4
35	0	1		77	FREE TEXT ON INVOICE LINE 5
35	0	1		78	FREE TEXT ON INVOICE LINE 6
35	0	1		79	FREE TEXT ON INVOICE LINE 7
35	0	1		29	FREIGHT FORWARDER LINE 1
35	0	1		31	FREIGHT FORWARDER LINE 2
35	0	1		32	FREIGHT FORWARDER LINE 3
17	0	1		57	FREIGHT PAYABLE AT
1	0	1		111	FREIGHT TO:
14	0	1		123	FREIGHT TO:
26	0	1		68	GEN GOODS NO. & KIND PACKAGES LINE 1
26	0	1		69	GEN GOODS NO. & KIND PACKAGES LINE 2
26	0	1		70	GEN GOODS NO. & KIND PACKAGES LINE 3
26	0	1		71	GEN GOODS NO. & KIND PACKAGES LINE 4
26	0	1		72	GEN GOODS NO. & KIND PACKAGES LINE 5
17	0	1		63	GEN GOODS SHIPPING MARKS LINE 1
17	0	1		64	GEN GOODS SHIPPING MARKS LINE 2
17	0	1		65	GEN GOODS SHIPPING MARKS LINE 3
17	0	1		66	GEN GOODS SHIPPING MARKS LINE 4
17	0	1		67	GEN GOODS SHIPPING MARKS LINE 5
8	0	1		487	GOODS INTO PACKING DATE
17	0	1		53	IDENTIFICATION OF WAREHOUSE
1	0	1		108	INLAND CARIAGE TO GROUPAGE DEPOT/ICD
1	0	1		109	INLAND CARIAGE TO UK PORT/AIRPORT
17	0	1		51	INSURED VALUE
9	0	1		14	INVOICE DATE
17	0	1		12	INVOICE NUMBER
3	0	1		498	L/C CURRENCY
8	0	1		496	L/C DATE
8	0	1		505	L/C EXPIRY DATE
8	0	1		504	L/C LAST SHIPMENT DATE
17	0	1		495	L/C NUMBER
8	0	1		497	L/C RECEIVED DATE
10	2	1		499	L/C VALUE (IN CURRENCY)
35	0	1		500	L/C VALUE IN WORDS 1 (can be done by system)
35	0	1		501	L/C VALUE IN WORDS 2
35	0	1		502	L/C VALUE IN WORDS 3
35	0	1		503	L/C VALUE IN WORDS 4
5	0	1		165	MODE OF TRANSPORT
26	0	1		61	NAME OF SIGNATORY
35	0	1		146	NOTIFY PARTY LINE 1

DATA DICTIONARY - FIELDS IN MAIN FILE - Continued

Field Length

Number of decimals		File NO. (1=Master, 2=Tariff, 3=Product, 4=Charges)		Field Number in File	Field Title
35	0	1		147	NOTIFY PARTY LINE 2
35	0	1		148	NOTIFY PARTY LINE 3
35	0	1		149	NOTIFY PARTY LINE 4
35	0	1		150	NOTIFY PARTY LINE 5
2	0	1		60	NUMBER OF COPY BILLS
1	0	1		59	NUMBER OF ORIGINAL BILLS
1	0	1		113	ON CARRIAGE AT DESTINATION TO DEPOT/ICD
1	0	1		114	ON CARRIAGE AT DESTINATION TO PLACE OF DELIVERY
8	0	1		485	ORDER RECEIVED DATE
1	0	1		102	OTHER FOB SERVICE CHARGES
35	0	1		37	OTHER UK TRANSPORT DETAILS LINE 1
35	0	1		38	OTHER UK TRANSPORT DETAILS LINE 2
35	0	1		39	OTHER UK TRANSPORT DETAILS LINE 3
1	0	1		489	PART SHIPPED (Y/N)
8	0	1		490	PAYMENT DUE DATE
9	0	1		164	PERSON RESPONSIBLE
26	0	1		62	PLACE AND DATE OF ISSUE
17	0	1		50	PLACE OF DELIVERY
17	0	1		506	PLACE OF EXPIRY OF L/C
3	0	1		563	PORT OF LOADING CODE
17	0	1		49	PORT/AIRPORT OF DISCHARGE
17	0	1		48	PORT/AIRPORT OF LOADING
8	0	1		481	PROFORMA/QUOTE DATE
17	0	1		480	PROFORMA/QUOTE NUMBER
8	0	1		484	QUOTATION EXPIRY DATE
8	0	1		486	REQUIRED SHIPMENT DATE
8	0	1		483	SALES ORDER DATE
17	0	1		482	SALES ORDER NUMBER
26	0	1		58	SIGNATORY'S COMPANY AND TELEPHONE NUMBER
26	0	1		115	SPECIAL INSTRUCTIONS LINE 1
26	0	1		116	SPECIAL INSTRUCTIONS LINE 2
26	0	1		117	SPECIAL INSTRUCTIONS LINE 3
26	0	1		118	SPECIAL INSTRUCTIONS LINE 4
9	0	1		163	STATUS
3	0	1		106	STATUS (T1/T2/MIX/T2L)
3	0	1		587	TERMS CODE (EXW/FOB/C&F/CIF/FDO)
35	0	1		40	TERMS OF DELIVERY AND PAYMENT LINE 1
35	0	1		41	TERMS OF DELIVERY AND PAYMENT LINE 2
35	0	1		42	TERMS OF DELIVERY AND PAYMENT LINE 3
35	0	1		43	TERMS OF DELIVERY AND PAYMENT LINE 4
35	0	1		44	TERMS OF DELIVERY AND PAYMENT LINE 5
35	0	1		45	TERMS OF DELIVERY AND PAYMENT LINE 6
35	0	1		46	TERMS OF DELIVERY AND PAYMENT LINE 7
10	2	1		126	THE DISCOUNT VALUE AS NEGATIVE
8	2	1		56	TOTAL CUBE
10	2	1		54	TOTAL GOODS VALUE
8	1	1		55	TOTAL GROSS WEIGHT
8	1	1		124	TOTAL NETT
10	2	1		594	VAT VALUE
17	0	1		47	VESSEL/FLIGHT NO. AND DATE
1	0	1		107	WHO POST ENTERS IF SCP

DATA DICTIONARY - FIELDS IN PRODUCT LINE ITEM FILE

Field Length

Number of decimals			File NO. (1=Master, 2=Tariff, 3=Product, 4=Charges)		
			Field Number in File		
			Field Title		
17	0	3	37	BUYER'S REFERENCE	
1	0	3	46	C/I INDICATOR	
44	0	3	50	CAP ADDITIONAL INFO/DOCS LINE 1	
44	0	3	51	CAP ADDITIONAL INFO/DOCS LINE 2	
44	0	3	52	CAP ADDITIONAL INFO/DOCS LINE 3	
44	0	3	53	CAP ADDITIONAL INFO/DOCS LINE 4	
44	0	3	54	CAP ADDITIONAL INFO/DOCS LINE 5	
10	0	3	55	CAP EXPORT LICENSE DETAILS (BOX 46) 1	
10	0	3	56	CAP EXPORT LICENSE DETAILS (BOX 46) 2	
10	0	3	57	CAP EXPORT LICENSE DETAILS (BOX 46) 3	
4	0	3	61	CAP PROCEDURE PT 1	
3	0	3	62	CAP PROCEDURE PT 2	
5	0	3	28	CLASS 1 RECIPE NUMBER	
8	0	3	29	CLASS 2 HAZARD CODE	
8	0	3	7	COMMODITY CODE 1	
3	0	3	8	COMMODITY CODE 2	
3	0	3	9	COMMODITY CODE 3	
4	0	3	10	COMMODITY CODE 4	
4	0	3	11	COMMODITY CODE 5	
9	2	3	43	COST/PURCHASE EXTENDED PRICE (GBP)	
8	2	3	42	COST/PURCHASE UNIT PRICE (GBP)	
3	0	3	33	CURRENCY	
35	0	3	3	DESCRIPTION LINE 1	SEE NOTE BELOW FOR SITUATIONS
35	0	3	4	DESCRIPTION LINE 2	WHERE A PRODUCT DESCRIPTION
35	0	3	5	DESCRIPTION LINE 3	CAN BE UP TO 30 LINES EACH OF
35	0	3	6	DESCRIPTION LINE 4	35 CHARACTERS
9	2	3	45	EXWORKS EXTENDED VALUE (GBP)	
8	2	3	44	EXWORKS UNIT PRICE (GBP)	
17	0	3	36	EXPORTER'S REFERENCE	
8	2	3	24	EXTENDED CUBE	
8	1	3	22	EXTENDED GROSS WEIGHT	
8	1	3	23	EXTENDED NETT WEIGHT	
9	2	3	20	EXTENDED SELLING PRICE	
1	0	3	18	FOC (Y/N)	
8	2	3	12	GROSS UNIT WEIGHT	
3	0	3	35	ITEM NUMBER	
4	0	3	27	LINES OF DESCRIPTION DATA	
8	2	3	13	NETT UNIT WEIGHT	
8	0	3	34	NUMBER AVAILABLE	
8	0	3	21	NUMBER TRANSFERRED	
1	0	3	31	NUMERIC REPRESENTATION OF ABOVE	
1	0	3	30	ON PURCHASE ORDER FLAG (Y/N)	
26	0	3	38	PACKING SPECIFICATION LINE 1	
26	0	3	39	PACKING SPECIFICATION LINE 2	
26	0	3	40	PACKING SPECIFICATION LINE 3	
26	0	3	41	PACKING SPECIFICATION LINE 4	
8	0	3	19	QUANTITY	
10	2	3	26	QUANTITY CONVERSION (FACTOR)	
1	0	3	25	QUANTITY PROCESS (CONVERSION - * OR /)	
4	0	3	47	RECIPE FLAG	
8	2	3	17	SELLING PRICE (UNIT PRICE)	
26	0	3	48	T5 NET WT IN WORDS 1	
26	0	3	49	T5 NET WT IN WORDS 2	
8	3	3	14	UNIT CUBE	
7	0	3	15	UNIT OF PRICING	
8	0	3	16	UNIT OF QUANTITY	
9	2	3	32	VALUE TO BE TOTALLED FOR PURCHASE ORDER	

N.B. FOR CUSTOMERS WHOSE PRODUCTS NEED MORE THAN FOUR LINES OF DESCRIPTION, PLEASE NOTE THAT THE PRODUCT DESCRIPTION CAN BE EXPANDED TO 30 LINES OF 35 CHARACTERS, AND THE FIELDS SHOULD THEN BE DESCRIBED AS FIELDS 75 THROUGH TO 104

DATA DICTIONARY - FIELDS IN TARIFF FILE

Field Length

Number of decimals		File NO. (1=Master, 2=Tariff, 3=Product, 4=Charges)		Field Number in File	Field Title
44	0	2	26	26	ADDITIONAL INFO/DOCS PRODUCED LINE 1
44	0	2	27	27	ADDITIONAL INFO/DOCS PRODUCED LINE 2
44	0	2	28	28	ADDITIONAL INFO/DOCS PRODUCED LINE 3
44	0	2	29	29	ADDITIONAL INFO/DOCS PRODUCED LINE 4
44	0	2	30	30	ADDITIONAL INFO/DOCS PRODUCED LINE 5
8	0	2	3	3	COMMODITY CODE PART 1
3	0	2	4	4	COMMODITY CODE PART 2
3	0	2	5	5	COMMODITY CODE PART 3
4	0	2	6	6	COMMODITY CODE PART 4
4	0	2	7	7	COMMODITY CODE PART 5
8	2	2	20	20	CUBE
8	1	2	19	19	GROSS WEIGHT
8	1	2	23	23	NETT WEIGHT
26	0	2	13	13	NUMBER AND KIND OF PACKAGES LINE 1
26	0	2	14	14	NUMBER AND KIND OF PACKAGES LINE 2
26	0	2	15	15	NUMBER AND KIND OF PACKAGES LINE 3
26	0	2	16	16	NUMBER AND KIND OF PACKAGES LINE 4
26	0	2	17	17	NUMBER AND KIND OF PACKAGES LINE 5
4	0	2	21	21	PROCEDURE PT 1
3	0	2	22	22	PROCEDURE PT 2
7	0	2	18	18	QUANTITY 2
17	0	2	18	18	SHIPPING MARKS LINE 1
17	0	2	19	19	SHIPPING MARKS LINE 1
17	0	2	20	20	SHIPPING MARKS LINE 1
17	0	2	21	21	SHIPPING MARKS LINE 1
17	0	2	22	22	SHIPPING MARKS LINE 1
8	0	2	24	24	STERLING VALUE
26	0	2	25	25	SUMMARY DECL/PREV DOCUMENT
8	0	2	33	33	UN HAZARD CODE
4	0	2	34	34	HAZARD CLASS
3	0	2	35	35	HAZARD PACKING GROUP
3	0	2	36	36	HAZARD FLASHPOINT
26	0	2	37	37	IATA DG EXTENDED DESCRIPTION
9	0	2	38	38	NUMBER OF PACKAGES (QUANTITY AUTOALLOCATED)
4	0	2	39	39	HAZARD PACKING NUMBER
8	0	2	40	40	HAZARD IMDG NUMBER
6	0	2	41	41	HAZARD EMS NUMBER
6	0	2	42	42	HAZARD MFAG NUMBER
4	0	2	43	43	HAZARD ADR CLASS
8	1	2	45	45	HAZARD DGN GROSS VALUE
8	1	2	46	46	HAZARD DGN NETT VALUE
8	2	2	47	47	HAZARD DGN CUBE VALUE

DATA DICTIONARY - FIELDS IN CHARGES FILE

Field Length

Number of decimals		File NO. (1=Master, 2=Tariff, 3=Product, 4=Charges)		Field Number in File	Field Title
35	0	4	4	4	CHARGE DESCRIPTION
8	2	4	5	5	CHARGE AMOUNT

SAMPLE TRANSFER FILE TO FORMWISE EXPORT

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DATA FOR HEADER FILE - 1 TO 1 DATA

Consignment Ref	Fileno	Fields on Line	Field	Data to be read	NOTES
CONSREF/INVOICENO	1	3		1FENNER	CONSIGNEE CODE AS PER SALES LEDGER
CONSREF/INVOICENO	1	12		1INVOICE NUMBER../	
CONSREF/INVOICENO	1	14		114/ 4/99	INVOICE DATE
CONSREF/INVOICENO	1	16		1INVOICE/DESP.NOTE	SELLERS REF
CONSREF/INVOICENO	1	17		1PO12345 ET AL	BUYERS REF
CONSREF/INVOICENO	1	19		1Fenner Elektronik AG	CONSIGNEE NAME
CONSREF/INVOICENO	1	20		1Data Systems	CONSIGNEE ADDRESS 1
CONSREF/INVOICENO	1	21		1Gewerbestrasse	2
CONSREF/INVOICENO	1	22		1Dusseldorf 4450	3
CONSREF/INVOICENO	1	23		1Germany	4
CONSREF/INVOICENO	1	24		1Fenner Elektronik AG	BUYER NAME
CONSREF/INVOICENO	1	25		1Data Systems	BUYER ADDRESS 1
CONSREF/INVOICENO	1	26		18125 Zollikerberg	2
CONSREF/INVOICENO	1	27		1Berlin 1,	3
CONSREF/INVOICENO	1	28		1Germany	4
CONSREF/INVOICENO	1	34		1DE	CONSIGNEE COUNTRY CODE
CONSREF/INVOICENO	1	64		1PO12345 ET AL	BUYERS REF AS LINE 2 OF MARK
CONSREF/INVOICENO	1	97		1USD	CURRENCY
CONSREF/INVOICENO	1	126		1 -159.97	DISCOUNT AMOUNT
CONSREF/INVOICENO	1	306		1 10.00	DISCOUNT %
CONSREF/INVOICENO	1	555		1 1.60120	EXCHANGE RATE
CONSREF/INVOICENO	1	564		110	Data font size (or send 11, 12, or 15)
CONSREF/INVOICENO	1	582		112345678 1	CONSIGNEE VAT NUM (NO CNTRY CODE)
CONSREF/INVOICENO	1	583		198765432 1	BUYER VAT NUM (NO CNTRY CODE)
CONSREF/INVOICENO	1	651		1DE	BUYERS COUNTRY CODE

SAMPLE TRANSFER FILE TO FORMWISE EXPORT

DATA FOR SUB FILE - LINE ITEMS

Consignment Ref	File	Fields on Line		NOTES	
		Field	Line item number		
			Data to be read		
CONSREF/INVOICENO	3	2	1	1PC1	PRODUCT CODE (NOT PRINTED)
CONSREF/INVOICENO	3	7	1	182011000	CUSTOMS COMMODITY CODE
CONSREF/INVOICENO	3	12	1	1 1.10	UNIT GROSS WT (KG)
CONSREF/INVOICENO	3	13	1	1 1.00	UNIT NETT WT (KG)
CONSREF/INVOICENO	3	15	1	1each	UNIT OF QUANTITY
CONSREF/INVOICENO	3	17	1	1 16.99	UNIT PRICE
CONSREF/INVOICENO	3	19	1	1 25	QUANTITY
CONSREF/INVOICENO	3	22	1	1 27.5	EXTENDED GROSS WEIGHT
CONSREF/INVOICENO	3	23	1	1 25.0	EXTENDED NETT WEIGHT
CONSREF/INVOICENO	3	36	1	1SALES ORDER 123	FOR THIS ITEM
CONSREF/INVOICENO	3	37	1	1PO 123456	FOR THIS ITEM
CONSREF/INVOICENO	3	75	1	1Garden spades	DESCRIPTION
CONSREF/INVOICENO	3	2	1	2PC2	
CONSREF/INVOICENO	3	7	1	282012000	
CONSREF/INVOICENO	3	15	1	2each	
CONSREF/INVOICENO	3	16	1	2each	UNIT OF PRICING
CONSREF/INVOICENO	3	17	1	2 15.99	
CONSREF/INVOICENO	3	19	1	2 24	
CONSREF/INVOICENO	3	75	1	2Garden forks	
CONSREF/INVOICENO	3	105	1	2 1	
CONSREF/INVOICENO	3	2	1	3PC3	
CONSREF/INVOICENO	3	7	1	382021000	
CONSREF/INVOICENO	3	12	1	3 0.70	
CONSREF/INVOICENO	3	13	1	3 0.65	
CONSREF/INVOICENO	3	15	1	3each	
CONSREF/INVOICENO	3	16	1	3each	
CONSREF/INVOICENO	3	17	1	3 9.99	
CONSREF/INVOICENO	3	19	1	3 36	
CONSREF/INVOICENO	3	36	1	3SO 23456789	
CONSREF/INVOICENO	3	37	1	3PO 4567890	
CONSREF/INVOICENO	3	75	1	3Tenon Saw - 12inch blade	
CONSREF/INVOICENO	3	2	1	4PC4	
CONSREF/INVOICENO	3	3	1	4ALTERNATIVE PRODUCT DESCRIPTION	
CONSREF/INVOICENO	3	4	1	4WHICH SOME CUSTOMERS USE FOR	
CONSREF/INVOICENO	3	5	1	4FOREIGN LANGUAGE, OR SHORT	
CONSREF/INVOICENO	3	6	1	4DESCRIPTION	
CONSREF/INVOICENO	3	7	1	482031000	
CONSREF/INVOICENO	3	12	1	4 0.60	
CONSREF/INVOICENO	3	13	1	4 0.55	

SAMPLE TRANSFER FILE TO FORMWISE EXPORT

DATA FOR SUB FILE - LINE ITEMS

Consignment Ref	File	Fields on Line		Data to be read	NOTES
		Field	Line item number		
CONSREF/INVOICENO	3	15	1	4DOZEN	
CONSREF/INVOICENO	3	16	1	4each	
CONSREF/INVOICENO	3	17	1	4 35.94	
CONSREF/INVOICENO	3	19	1	4 48	
CONSREF/INVOICENO	3	25	1	4/	MULTIPLY(*) OR DIVIDE (/)
CONSREF/INVOICENO	3	26	1	4 12	FACTOR FOR PRICING
CONSREF/INVOICENO	3	75	1	4Hand file, woodworking, medium	
CONSREF/INVOICENO	3	76	1	410inch blade	
CONSREF/INVOICENO	3	79	1	4EXTRA DESCRIPTION OF PRODUCT WHICH	
CONSREF/INVOICENO	3	80	1	4CAN BE UP TO 30 LINES, EACH OF	
CONSREF/INVOICENO	3	81	1	4WHICH IS 35 CHARACTERS LONG	
CONSREF/INVOICENO	3	2	1	5PC4	
CONSREF/INVOICENO	3	7	1	582031000	
CONSREF/INVOICENO	3	12	1	5 0.60	
CONSREF/INVOICENO	3	13	1	5 0.55	
CONSREF/INVOICENO	3	15	1	5DOZEN	
CONSREF/INVOICENO	3	16	1	5each	
CONSREF/INVOICENO	3	19	1	5 48	
CONSREF/INVOICENO	3	25	1	5/	
CONSREF/INVOICENO	3	26	1	5 12	
CONSREF/INVOICENO	3	72	1	5 35.94	UNIT PRICE IF PRODUCT IS FOC
CONSREF/INVOICENO	3	75	1	5Hand file, woodworking, medium	
CONSREF/INVOICENO	3	76	1	510inch blade	

DATA FOR SUB FILE - CHARGE ITEMS

Consignment Ref	File	Fields on Line		Data to be read	NOTES
		Field	Line item number		
CONSREF/INVOICENO	4	4	1	1Freight	CHARGE DESCRIPTION
CONSREF/INVOICENO	4	5	1	1 123.45	CHARGE AMOUNT
CONSREF/INVOICENO	4	4	1	2Documentation	
CONSREF/INVOICENO	4	5	1	2 35.00	

SAMPLE TRANSFER FILE TO FORMWISE EXPORT OF STATIC CUSTOMER INFORMATION

Page 1 of 2

n.b. FILE SHOULD BE CALLED EXTCS.E.DTA and copied to FORMWISE\FORMWISE directory for reading

Code	File	Fields on Line	NOTES
	Field	Line item number Data to be read	
FENNER	1	2	1EXPORTERCODE IN FORMWISE (17 characters)
FENNER	1	3	1DEL.ADDRESS CODE (<17 CHARACTERS)
FENNER	1	4	1FENNER - SALES LEDGER CODE FOR BUYER IF DIFFERENT TO 3 ABOVE
FENNER	1	19	1Fenner Elektronik AG - CSEE ADDRESS1
FENNER	1	20	1Data Systems 2
FENNER	1	21	1Gewerbestrasse 3
FENNER	1	22	1Dusseldorf 4450 4
FENNER	1	23	1Germany 5
FENNER	1	24	1Fenner Elektronik AG - BUYER ADDRESS1
FENNER	1	25	1Data Systems 2
FENNER	1	26	18125 Zollikerberg 3
FENNER	1	27	1Berlin 1, 4
FENNER	1	28	1Germany 5
FENNER	1	34	1DE - CUSTOMS COUNTRY CODE
FENNER	1	36	1GERMANY - COUNRTY OF DESTINATION
FENNER	1	40	1DDU Dusseldorf. - TERMS OF PAYMENT 1
FENNER	1	41	1Nett cash 30 days from end of month 2
FENNER	1	42	1of invoice. 3
FENNER	1	43	1terms 4 4
FENNER	1	44	1terms 5 5
FENNER	1	45	1terms 6 6
FENNER	1	46	1terms 7 7
FENNER	1	47	1Trailer Vessel
FENNER	1	48	1Dover Port of Loading
FENNER	1	49	1Calais Port of Discharge
FENNER	1	50	1Dusseldorf Final Destination
FENNER	1	63	1Mark line 1 FOR PACKAGES
FENNER	1	64	1 2 LEAVE BLANK FOR ORDER NO
FENNER	1	65	1Dusseldorf3
FENNER	1	66	1via Calais4
FENNER	1	68	1??? cartons cases pallets
FENNER	1	69	1General Goods Description
FENNER	1	73	1free text line 1
FENNER	1	74	1free text line 2
FENNER	1	75	1free text line 3
FENNER	1	76	1free text line 4

SAMPLE TRANSFER FILE TO FORMWISE EXPORT OF STATIC CUSTOMER INFORMATION

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FENNER      1  77  lfree text line 5
FENNER      1  78  lfree text line 6
FENNER      1  79  lfree text line 7
FENNER      1  80  lWe hereby ** invoice declaration ** to..../
FENNER      1  81  lcustomer ** can be upo to ** ??????/?
FENNER      1  82  lsubmitted ** 17 lines each of ** that th/
FENNER      1  83  lvalue sho ** 44 characters ** ??????/?
FENNER      1  84  lis the ac ** ie up to field 96 ** rt of /
FENNER      1  97  lGBP - usual currency
FENNER      1 146  lnotify party name line 1 /
FENNER      1 147  lnotify party 2 /
FENNER      1 148  lnotify party 3 /
FENNER      1 150  lCIF
FENNER      1 345  lFRED BLOGGS - comm.agent name...../
FENNER      1 346  lFB2 ADDRESS 2
FENNER      1 347  lFB3 3
FENNER      1 348  lFB4 4
FENNER      1 349  lFB5.....5
FENNER      1 357  lContact name - CONSIGNEE
FENNER      1 358  lTelephone - "
FENNER      1 564  115 Set data font size to 15 characters per inch
FENNER      1 578  lcomm. agent code/
FENNER      1 582  112345678 1 Consignee VAT WITHOUT COUNTRY CODE
FENNER      1 583  198765432 1 Buyer VAT WITHOUT COUNTRY CODE
```

SAMPLE TRANSFER FILE TO FORMWISE EXPORT OF STATIC PRODUCT INFORMATION

n.b. FILE SHOULD BE CALLED EXTPROD.DTA and copied to FORMWISE\FORMWISE directory for reading

PRODUCT CODE	FILE	NO OF FIELDS ON LINE		NOTES
		FIELD	DATA	
PC1	3	3	1ALTERNATIVE PRODUCT DESCRIPTION.../	
PC1	3	4	1CAN BE UP TO 4 LINES OF 35 CHARS../	
PC1	3	5	1WITH FIELD UP TO NUMBER 6	
PC1	3	7	182011000	- CUSTOMS CODE
PC1	3	12	1 1.10	- UNIT GROSS
PC1	3	13	1 1.00	- UNIT NET
PC1	3	14	1 0.001	- UNIT CUBE
PC1	3	15	1each	- UNIT OF QUANTITY
PC1	3	16	1DOZENS	- UNIT OF PRICING
PC1	3	17	1 123.44	- UNIT PRICE
PC1	3	25	1/	- CONV.FACTOR
PC1	3	26	1 12.00	- FACTOR
PC1	3	28	1RECIPE	
PC1	3	42	1 75.00	- COST PRICE
PC1	3	44	1 100.00	- EX-WORKS PRICE
PC1	3	46	1C	- IBAP INDICATOR
PC1	3	71	1NOMINAL LEDGER CODE.../	
PC1	3	75	1Garden spades - DESCRIPTION LINE 1/	- STANDARD PRODUCT DESCRIPTION
PC1	3	76	1CAN BE UP TO 30 LINES OF 35 CHARS../	
PC1	3	77	1WITH FIELD NUMBER INDEXING TO 104./	